



REPORT MANAGER

Report Manager is a unique program used to distribute your reports to a Web site or via Email. Allowing you to specify multiple reports in a parameter set, Report Manager can be fully automated and scheduled if desired.

- **Bookmark, burst, email or print** one or more PDF files in one pass
- Multiple level bookmarks
- Option to **repaginate** as you burst
- Burst and **archive** the files into a directory structure of your choice
- Option to combine PDFs for each user into one bookmarked PDF
- Option to attach non-bursted reports at the same time
- Email based on Code, Name, Login or Email
- Option to send to up to 13 people per code
- Email Employee, Department, Practice Group, Office heads or any custom code you desire
- Option to split off the first Parameters page and any final totals pages so they are not distributed
- **Manual** and/or **automated** mode - can be **scheduled**
- Option to email files as a **link** or an **attachment**
- Assign user-friendly **names** to each attachment
- Works with **CMS.NET, Elite, Redwood** and many other databases
- Works with PDFs generated from any source
- License needed only for those PC's running Report Manager
- Automatically insert multiple **fields** into the report as it is burst
- Allows the end-user to fill in the fields with Adobe Reader
- Send the data back to a Database directly through a Web Site
- Optional Web front-end on Report Manager so users can retrieve their reports from the Web
- **Security** module allows including or excluding recipients for each report
- PDF **security** fully supported to disable printing, extracting or changing data
- Individual **password** per code is supported
- Now integrated with **Microsoft SQL Server Reporting Services**



REPORTMANAGER

ReportManager is a unique application designed to facilitate the distribution of reports via email, the web and other ways. It is unequalled in its ability to transform and manipulate reports printed as PDF files, but it can also distribute non-PDF files such as spreadsheets and documents. It works with CMS.Net, Elite and Redwood applications out of the box and can quickly work with just about any other system as well.

ReportManager goes way beyond every other application in its distribution capabilities. While many can distribute a single report at a time with varying degrees of difficulty, ReportManager can easily process and distribute an unlimited number of reports at the same time. Because it starts from the output document (it is not a reportwriter), it can accept any PDF report whether it was created with MS Access, Crystal Reports, ReportingServices, CMS ReportWriter, Excel or Word, or any of the hundreds of other reporting tools.

ReportManager bursts any PDF file into a directory structure of your choosing and even merge multiple PDFs into a single report package. Indeed ReportManager invented the concept of a PDF report package and is the only tool that is capable of building one! It is extremely flexible with powerful system variables so that you don't have to change anything from day-to-day or month-to-month.

Security in ReportManager can be customized for each report allowing you to specify who will or will not receive the report and what they can do with the report once they receive it. Security is integrated with your accounting application so that it reads users, logins and emails directly from your existing system. No need to worry about synchronizing outdated information. As someone changes departments, ranks, titles, practice groups or offices, for instance, the information is read live from your accounting system so you don't need to change any subscription information like you do with other applications.

Other applications run the report for each person who will receive the report incurring serious overhead on your accounting system and adding a lot of time to the process. Because ReportManager bursts a single complete copy of the report, you run the report only once.

Other applications can only burst a single report by employee. ReportManager can burst reports by any code (such as office, department, practice group, title, rank, etc.) and allows you to associate up to 13 email addresses with each code. This gives you unprecedented flexibility in distributing office or practice group report packages. New to version 5.3 is the ability to assign a different password to each code as well. This password can be applied to the PDF as it is processed.

ReportManager also has the ability to insert fields into any PDF as it processes it. This turns any report into a form which may be filled out by the end user with Adobe Reader (Writer is not

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required!). After filling out the form, a simple push of the button will send that information directly back to the accounting database where it may be used for whatever purpose you want. This effectively eliminates having to decipher someone's handwriting and then re-keying the information. It also drastically increases the speed at which a firm can receive responses.

In short, ReportManager eliminates the day or two every month spent walking around a table collating reports and sending them out. It eliminates paper and speeds the delivery of information to your attorneys. Because it bursts, information can be targeted to each attorney avoiding information overload.

Randy Steere LLC
82 Waltham Street, #8
Boston, MA 02118
+1 617 350 5228
randy535@aol.com